

Policy Area	Metering		
Title of Policy	POLICY ON MAP METERING SCHEME		
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Policy Owners	All Staff of BEDC		
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Approve By	<i>Role</i>	<i>Name</i>	<i>Signature/Date</i>
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	Board of Directors		

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1. INTRODUCTION

MAP, (Meter Assets providers) is a scheme introduced by NERC to provide a vehicle that will work with DISCOs to address the metering gap in Nigeria power sector via separate firms that is registered by NERC and recommended by Discos.

Each MAP activities are expected to be guided by guidelines on MAP issued by NERC and the operations guidelines of Discos that appoint them. Thus, every MAP that is appointed by DISCO is expected to follow the operational process and Metering methodology/approach as may be advised by management of the Disco.

We have therefore presented below the guidelines we expect all MAP appointed by BEDC should comply with.

2. PURPOSE

This policy is aimed at providing a standard guidelines to be followed in carrying out meter installation by Meter Assets Providers (MAP) or any other Agent or contractor of BEDC as may be so appointed with the aim of standardizing the meter installation process on BEDC network. It also defines collection, reconciliation, remittance, and assurance process as well as various rules of operations on BEDC networks.

3. SCOPE

This policy shall apply to all existing and prospective customers within BEDC's franchise area.

4. GUIDELINES

- a. BEDC shall assign coverage location to MAP operators either by state, region, feeders or/and transformers.
- b. Location assigned to MAP operators or contractor shall be enumerated by BEDC. However, MAP can also commence in areas where enumeration has not been done, if directed by BEDC. In that case, enumeration process to generate PIN for premises to be metered shall commence immediately by enumeration team.
- c. Meter shall be assigned to premises with generated PIN and will be in the name of the applicant/occupant or Landlord.
- d. The customer shall indicates interest to be metered through MAP.
- e. Customer to complete Customer Registration Form/ Know Your Customer (KYC) through the BEDC website.
- f. Assessment of customers' premises shall be carried out by BEDC Team to confirm all information provided and readiness of premises for metering.
- g. Inspection of customers' premises shall be carried out by approved electrical party LECAN to certify the safety standard before connection.

- h. For existing customers, all outstanding debt MUST be reconciled and the customer advised accordingly for payment or debt rescheduled into the new meter..
- i. Payment for meter is only permitted after premise has been confirmed “Ready for Metering” and availability of meter.
- j. Meter installation MUST be done within 10 days of payment for meter.
- k. Confirmation of meter installation and sealing of meter MUST be done by the Metering department not later than 3 days from date meter is installed.
- l. Meter department must seal only if the installation is in-line with BEDC approved meter installation standard/procedure.

5. NON-COMPLIANCE

Any staff who violates this policy will be considered to have committed an act of gross misconduct and will face appropriate disciplinary action as enshrined in the sanction grid.

6. ENFORCEMENT

Internal control/Audit officers, Metering engineers/officers, Head metering, Product heads, Regional Managers, Product Managers, DDSOs and all staff members are expected to ensure full compliance and escalate noted violations for Management action.